

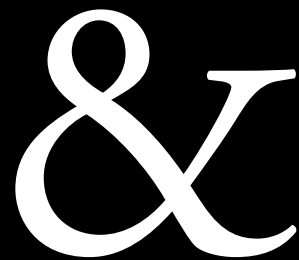
acute

accent used on vowels
(keycaps= option a)

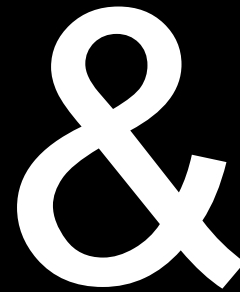
á

ampersand

scribal abbreviation for *and*



Garamond



Nofret

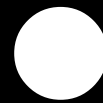
apostrophe

raised comma or single quote

it's

bullet

typographic flag, commonly
hung in the left margin to
mark items in a list
(option 8)



one

comma

grammatical marker
stemming from scribal
practice

too,

copyright

properly appears on baseline
(keycaps = option G)

it[©]

currency

five signs included in keycaps
(keycaps = option +)

£ ¥ f

umlaut

vowel accent commonly used
in other languages
(keycaps = option + vowel)

ü

ellipsis
rhetorical pause



figures

text figures should be
included: others include
tilting, superior and inferior
sets

123

Syntax

I23

Mrs. Eaves

fractions

fractions beyond basic set of
three must be purchased as an
additional font
(keycaps = shift +)

G

K

Matrix Book Small Fractions

dashes

Em dash, en dash and hyphen
(option, apple, shift in combo)



Hyphen



En dash



Em dash

Baskerville

ligatures

two basic combinations are
usually included in a design
fi and fl - other combinations
could include ff, ffi, ffl
(keycaps = shift option + 5 or 6)

fl fi

Meridien Book

fl fi

quotation marks

use of proper quote marks
is essential to serious
typography

“ ”

Meridien Book

registered
trademark
properly used as a superscript

now[®]

square brackets

used as inner set of
parentheses often within
quoted matter

[yes]

Optima

[yes]

Bembo